Supervisor meeting minutes

Date: 02/02/2023 13:00

Meeting participants: Mireilla Bikanga Ada, Zsolt Takacs

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| Time | Subject |
| 13:00-13:10 | Discuss initial pilot feedback |
| 13:10-13:20 | Discuss and fix Evaluation Questionnaire |
| 13:20-13:30 | Discuss Design, Implementation and Evaluation chapters |

Overview of topics covered:

* Discuss initial pilot feedback:
  + Tried it with unsupported file extension,
  + Agreed to include them as they are widely used,
  + Try to limit file upload to only accept supported files and highlight them,
  + Proofread again.
* Discuss and fix Evaluation Questionnaire:
  + Minor phrasing issues fixed on the spot,
  + Agreed to include a few questions from the next pilot evaluation.
* Discuss Design, Implementation and Evaluation chapters:
  + Went over what should be included in each chapter

Zsolt ToDo for next meeting:

* Implementation tasks:
  + add read\_csv and read\_xlsx
  + limit file upload types
  + proofread
  + Send updated version by Monday (06/02/2023).
* Work on writing up Design and Requirements section.
* Develop extra questions based on pilot evaluation feedback.
* Create and send agenda before 09/02/2022.